



Registering for the Level 7 apprenticeship: for students who have registered as a Standard ACA student

If you would like to switch from Standard ACA to Level 7 Apprenticeship, have registered incorrectly, or have switched onto the apprenticeship during your studies, you will need to re-register with ICAEW as a Level 7 apprenticeship student. This document explains how this should be done.

Student Registration

Register

Register here for any of the following ICAEW qualifications:

- ACA (Training agreement and independent student)
- ICAEW Certificate in Finance, Accountancy and Business (ICAEW CFAB)
- Apprenticeship (via Training Agreement or ICAEW CFAB)
- University Student Scheme (USS)
- ICAEW Certificate in Insolvency
- Pathways

In order to proceed with your registration, you will need to [Log in](#)

If you've forgotten your password, you can use the [password reminder](#) system to retrieve it.

If you don't have a login, please [register](#) to continue.

Update personal details

Required field *

Your details Add address

Please confirm your details

Before you can access our ICAEW qualifications, we need confirmation of a few details from you first.

Title *

First name *

Surname *

Gender *

Date of birth *

Job title

Email address *

Mobile number

Telephone number

Next

1. Go to icaew.com/studentregistration and click on 'Log in'.

2. You will now be asked to confirm your personal details. Make sure they are correct and amend where necessary.

Update address details

Required field *

Your details **Add address**

Registered address

[Edit address](#)

Type*

Non-business ▾

Continue student registration

ICAEW qualifications registration

Please select your qualification and student category from the below options.

ACA - Student in training agreement or an ACA - Apprenticeship

Register here if you have started or have a date to start an ACA training agreement or an ACA Apprenticeship training agreement

[View qualifications](#)

ACA - Member of a professional body

You already have an active application for a training contract based ACA.

[View qualifications](#)

ACA standard**Level 4 Apprenticeship****Level 7 Apprenticeship**

3. Once logged in, confirm your address is correct, or update your address details.

4. Select 'ACA - Student in a training agreement or an ACA – Apprenticeship' and then select 'Level 7 Apprenticeship'.

Educational qualifications

Accounting and Finance - Degree

Date: 2017	Grade: First (predicted)
Place of study: Plymouth University	Country: ENGLAND, WALES & NORTHERN IRELAND
Course Type: Full Time	Level: Bachelor
	Qualification: Degree

ICAEW (Institute of Chartered Accountants in England and Wales), Professional Qualification

Date: 23/AUG/2017	Grade: Certificate Level
Country: UNITED KINGDOM	Level: ICAEW (Institute of Chartered Accountants in England and Wales), Professional Qualification

If you do not see your country or qualification please email your details to applications@icaew.com and continue with your registration.

You only need to enter the qualifications that meet our minimum entry requirements. View our [full list of entry requirements](#) for more information.

Required field*

Qualification level

Next

Back

5. Then confirm that your educational qualifications details are correct.

Please note that it is not mandatory to supply copies of certificates when confirming Maths and English.

Other information

Required field*

1. Training office

If your training agreement information is incorrect please contact student support on [+44 \(0\)1908 248250](tel:+44(0)1908248250).

Training office number

Training office name

Training office address

Start date of training agreement

Next

2. Additional information

3. Disability information

4. Ethnic origin

5. Social mobility

Next

Back

6. If you have not previously provided us with training office details, these will need to be entered here.

Other information

1. *Training office* Required field*

2. *Additional information*

Employer Reference Number

Unique Learner Number

Do you currently have a Maths GCSE at grade 6 or above (or grade C or above), or an equivalent qualification?

No

Yes, I have a Maths GCSE

Yes, I have an equivalent qualification

Do you currently have an English GCSE at grade 6 or above (or grade C or above), or an equivalent qualification?

No

Yes, I have an English GCSE

Yes, I have an equivalent qualification

* **Tutor organisation/Employer provider**
If your employer is an employer provider, please choose their name from the drop down list. Do not pick your tuition provider.

3. *Disability information*

7. In the additional information section you will be asked for your employer's apprenticeship reference number (ERN) and your unique learner number (ULN). Your training provider (or employer provider if applicable) will be able to provide this information. Please note that the ULN is also available on certificates issued by some awarding bodies. If you do not have this information to hand, you are still able to proceed with your application. You will be able to add this information within your [ICAEW online training file](#). You are required to provide ICAEW with this information before you apply for your apprenticeship end-point assessment.

Terms and conditions

1. *Student statement*

I agree that during the existence of this training agreement and for any period up until I am admitted as a member of the ICAEW, I will:

- Comply in all respects with the provisions of the Royal and Supplemental Charters, the [Bye-laws and Regulations](#) of the ICAEW which are applicable to students
- Use every effort to further the objectives of the ICAEW.
- Observe and uphold the ethical and professional standards of the ICAEW

1a. *Student statement - agreement*

2. *Mandatory statement*

3. *Privacy policy*

8. You will then be required to agree to the terms and conditions.

Application summary

Please review the details of your application and submit this page to register your application. If you would like to change the information in a section, please click the pencil icon and update.

Registration type

ACA - Level 7 Apprenticeship

Personal details

Name Date of birth
Email
Address

Educational qualifications

Accounting and Finance - Degree

ICAEW (Institute of Chartered Accountants in England and Wales), Professional Qualification

Accountancy and Taxation - Academic

Other details

Training Office number Start date of training agreement
Training Office name Length of training agreement
Training Office address Tutor organization/Employer provider

Complete registration

Thank you for applying to register with the ICAEW. Once you have completed and submitted this application we will email you confirmation of receipt of your registration for this qualification. You should receive this within two working days. If you do not receive this email please check your spam or junk mail folders.

Application complete

Thank you for submitting your registration details. You will shortly receive an email confirming your application with your unique registration number.

9. You should now check all the information entered is correct before submitting your registration.

10. Once the application has been made, your record will be updated accordingly.