

Email title: Please check your Tax Credits information and Self Assessment requirements

Dear customer,

Tax Credits are coming to an end and you will be asked to apply for Universal Credit instead. You won't be moved automatically from Tax Credits to Universal Credit, so look out for a letter called a Universal Credit Migration Notice explaining what you'll need to do and by when.

Our records show you currently claim Tax Credits and you may be self-employed.

We need correct information about your claims and your self-employment. It's important that your information is up to date because it could affect your benefit claims in the future.

Please check your Tax Credits claim and your Self Assessment account and update your information if you find anything is incorrect.

What you need to do within 30 days from receiving this email

Please check your Tax Credits information is correct, for example if:

- your working hours have increased or reduced
- your self-employment has ended, and you haven't started a new job
- your self-employment has ended, and you're now employed
- your self-employment has stopped due to a period of sickness.

The quickest and easiest way to update your Tax Credits information is [online](#) or through the [HMRC App](#).

You can find [more information on Tax Credits](#) online.

If you're self-employed

If you normally file a Self Assessment tax return, you'll need to send us your return for the tax year 6 April 2022 to 5 April 2023 and pay any tax you owe by 31 January 2024.

Once you've registered for Self Assessment, you must file a return by law, even if you've already paid all the tax you owe or think you don't owe any tax.

Use our online tool to [check if you need to complete a Self Assessment tax return](#).

Get help if you need it

We want to help you get your tax return right. There's lots of support available:

- Watch our short easy to follow [YouTube videos](#)
- Use HMRC's [digital assistant, community forums, social media](#) to ask questions and find answers
- Use the step-by-step guide to [check what you need to do to file your first tax return](#)

What happens next

You won't be moved automatically from Tax Credits to Universal Credit, so look out for a letter called a Universal Credit Migration Notice explaining what you'll need to do and by when. You can [find more information about the move to Universal Credit](#) and what this means for you.

Thank you,

Campaigns & Projects